

## **GENERAL INSTRUCTIONS AND COMMISSION RATES**

- ✓ Entry fee is \$20 for non-members and free to members of the North Hills Art Center (NHAC). Individual memberships are \$35.
- ✓ NHAC takes a 30% commission on all sales and is responsible for payment of 7% sales tax to the state. Payments to the artist on merchandise sold will be made within 60 days of the last day of the Art and Craft Market.
- ✓ Artwork submitted must be original. No kits or work produced from commercial patterns will be accepted.
- ✓ All items submitted are subject to screening by the NHAC.
- ✓ The display of items is exclusively at the discretion of the NHAC.
- ✓ All merchandise must be tagged with the artist's initials, inventory number, and price. The artist must present a completed NHAC inventory sheet at the time of drop off.
- ✓ Items requiring hanging must be prepared for hanging prior to submission.
- ✓ NHAC will take the utmost care of all items submitted. However, NHAC is not responsible for any accidental damage or theft that may occur.
- ✓ Artisans need not be present for the dates of the market; the market is staffed by NHAC staff and volunteers.
- ✓ Please provide any biographical and/or promotional information you would like to have included with your display. We want to showcase our artisans!